

AQUATIC CENTRE BOOKING CONDITIONS OF ENTRY

The following guidelines are designed to assist in the staging of a booking or event at URAC Aquatic Centre.

Aquatic Centre - Conditions of Entry

All persons entering the Centre must abide by the Conditions of Entry. These are posted at the front entrance, are available from our website, or can be requested at any time from a URAC Ltd. staff member. Any persons not abiding by these conditions may be asked to leave the Centre.

All school groups entering the Centre must do so under the direct supervision of a staff member. No children will be permitted entry without a member of staff present.

The URAC Aquatic Centre is a non smoking venue; smoking is strictly prohibited.

Car Parking and Public Transport

All spectators are encouraged to use the Sports Hub car park just off Northfields Avenue (the first right after passing the Recreation and Aquatic Centre). The first half an hour of parking is free. After that parking is charged at \$2 per hour of use or \$15 flat rate. The parking operates as a card pay as you go system.

If the booking or event requires buses to transport event participants small buses should be directed to drop off and pick up in the 5min waiting zone at the front of the Centre. Large buses such as 40 seat models are only allowed to enter the University Campus from the western entry as turning is not permitted once on the University grounds.

There are a number of State Transit Authority bus services that operate in and around the University of Wollongong details of which are available on the Roads and Traffic Authority website.

Water Conditions

The Centre is committed to providing the best possible water quality for your event. Chemical levels are maintained at the lowest possible level while remaining within NSW Dept of Health Guidelines for Public Swimming Pools and Spas, at all times. The water temperature in the 50m outdoor pool is maintained as close to 28degrees all year round.

Changerooms

All competitors and spectators are to use the Aquatic area change rooms located on the southern side of the 50m pool. Cameras & mobile phone cameras are not permitted in change rooms. At the conclusion of the event, all changerrooms are to be inspected to ensure they are left in an acceptable manner. Any damage may be added to the total cost of the event, and affect future bookings on behalf of the hirer.

Swimming Attire

The conditions of entry to the URAC Aquatic Centre allow for only recognised swimwear to be worn in the water.

Articles of clothing such as T-shirts, casual shorts, bike pants or street clothes are unacceptable for swimming and will need to be removed prior to entering the water.

In the event of a School Swimming Carnival hair spray, body zinc and crepe paper must be kept to a minimum as it can affect the quality of the water.

As part of your event, you are able to display signage associated with your event. Under no circumstance is any sign or banner to be displayed or draped over any emergency exit signage, or over existing Centre or sponsorship signage.

Early Warning Indication System (EWIS)

The Centre is fitted with an Automatic Early Warning Indication System (EWIS). This system is activated when a component of the system goes into alert mode. A warning signal is then broadcast throughout the Centre, which places everyone on standby. During this time, the URAC Ltd. Chief Warden will immediately confirm if the Centre is to be evacuated. If the Centre is not to be evacuated, the signal will be cancelled and the event may resume. If it is decided that the Centre should be evacuated, then your participants will need to make their way to the appropriate emergency exit. Upon exiting the Centre, spectators and competitors should follow the instructions of URAC Aquatic staff who will direct them to an assembly area.

First Aid Provision

First Aid provision is normally provided by URAC Aquatic staff, unless you specifically engage the services of a suitably qualified agency or individual (such as St John's First Aid Service). In all circumstances, any serious injuries requiring an ambulance to be called must be coordinated through Centre Staff – specifically Centre Management. If you know of any relevant serious medical ailments of participants before your event, it is your obligation to communicate this information to Centre Staff.

SPORTING EVENT SPECIFIC INFORMATION (AQUATIC CARNIVALS)

The following guidelines are designed to assist in the event of a School Swimming Carnival at URAC Aquatic Centre

Program of Events

To assist us in hosting your event, a program of events should be supplied to the Centre seven (7) days in advance.

Admission to Carnival

All Swimming Carnival spectators will be charged a spectator fee of \$1.00. This is applicable to everyone entering the Aquatic Centre grounds for any length of time.

Any warm-up period must be included in your booking period. Entry is not permitted to the pool prior to your scheduled start time.

PA system

The Centre's PA system will be supplied by the Centre for the duration of your event, at no extra charge.

Official's catering

Pool Unique Cafe is the in house caterer for the Centre. All other arrangements for the provision of food and drink are subject to Centre approval. Please indicate any catering requirements on the Booking Details Report form prior to confirmation of your booking.

Pool Configuration

Lane Usage: The 50m Pool can accommodate a total of 8 lanes. If your event requires less than 8 lanes, you should notify the Centre seven (7) days prior to your event.

Backstroke Flags: The pools that are to be used for competition will have two sets of backstroke flags fitted at each end of the pool. These backstroke flags will remain in place at all times unless a request is made to have them removed.

Backstroke Flags: False start rope will be supplied for all swimming carnival events.

Set Up for Starting: For events held in the 50m pool, the western end of the pool is used for all starts.

Marshalling Area

For events using the 50m Pool the marshalling area is located on the paved area directly in front of the silver grand stand at the western end of the pool

Displaying Material or Information

If the event requires any material or information to be displayed, the event hirer should speak to Centre staff in regards to the preferred location to display. It is the responsibility of the event hirer to remove any displayed material or information at the completion of the event.

Crowd Behaviour & Control

As the organiser of your event, you are responsible for the behaviour of the people attending and participating in the event. If the Centre's staff observes a spectator or competitor behaving in a dangerous or irresponsible manner, they may be asked to take no further participation in the event or be requested to leave the venue.

Pass outs

Given the design and nature of the entry system, it would be easiest to ensure those wishing to leave the Aquatic Centre for any reason do so in a large group at scheduled times as directed by a staff member from the school.

Lifeguards are unable to spend extensive periods of time in the office area. It is the responsibility of the event organiser to coordinate pass outs.

Cleaning

At the conclusion of the event, a post event inspection will be carried out and any additional cleaning charges will be invoiced to the event organiser.

Damage

The hirer will be responsible for any damage that is incurred as a result of the event. At the completion of the event, the venue will be inspected and a report will be prepared on any damage. You are welcome to join the Centre's staff on this inspection.